



# Westbury Union Free School District

Office of Central Registration 545 Dryden Street, Westbury, NY 11590

(516) 876-5100

## REGISTRATION CHECKLIST

- **Registration Application** (only a parent or guardian can register a student, unless the student is an emancipated minor)
- **School Records Request**
- **Home Language Questionnaire (K-12 only)**
- **Emergent Multilingual Learners Language Profile (Pre-K only)**
- **Health Forms**
  - Student Health History Form
  - Health Examination Form
  - Immunization Forms
  - Dental Form
- **Student Proof of Age**
  - Certified birth or baptismal certificate; if not available,
  - Passport (including a foreign passport)

If neither of these are available, the District will consider other documentation if you have had them for two years, including but not limited to: valid driver's license, state or other government-issued ID, school photo ID with date of birth, consulate ID card, hospital or health records, military dependent ID card, documents issued by the Federal, State or local agencies, court orders or other court-issued documents, Native American tribal documents, records from non-profit international aid agencies or voluntary agencies, or other documentary evidence which can be used to determine a child's age.

- **Parent/ Guardian Verification**
  - Photo ID valid driver's license, passport, military ID, resident card, or other government issued ID; or
  - Custodian Affidavit (if a judicial custody order is not available), if you are not the child's parent or
  - DS-2999 Form (School District Notification of Child Entering Foster Care, Placed in a Foster Family, Agency Boarding, or Group Home)
- **Proof of Residency**
  - Homeowners
    - proof of ownership (deed, closing statement, tax bill, home insurance ,or mortgage statement); and
    - Two (2) documents verifying full name and address
  - Renters
    - Current signed residential lease agreement. If a lease is not available, a Landlord Affidavit signed by a property owner or landlord or a Third Party Affidavit; and
    - Two (2) documents verifying full name and address

The District will consider the following documents, including but not limited to, to establish proof of residency : pay stub, income tax form, utility or other bills, membership documents based on residency (i.e., library card), voter registration documents, official driver's license, learner's permit or non-driver identification, state or other government issued identification, documents issued by Federal, State or local agencies (e.g., local social service agency, Federal Office of Refugee Resettlement) or evidence of custody of the child, including but not limited to judicial custody orders or guardianship papers.





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## REGISTRATION APPLICATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_ Grade: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Student resides with:  both parents  one parent  one parent and another adult  foster parents  a guardian(s)  alone with no adults

The answer you give below will help the district determine what services you or your child may be able to receive under the McKinney-Vento Act. Students who are protected under the McKinney-Vento Act are entitled to immediate enrollment in school even if they don't have the documents normally needed, such as proof of residency, school records, immunization records, or birth certificate. Students who are protected under the McKinney-Vento Act may also be entitled to free transportation and other services.

Where is the student currently living? (Please check **one** box)

- Shelter
- Hotel/motel
- Car, park, bus, train, or campsite
- With another family or other person because of loss of housing or as a result of economic hardship (sometimes referred to as "doubled- up")
- Other temporary living situation (please describe): \_\_\_\_\_
- In permanent housing

### Support Services

Check off any services that your child is currently receiving (check all that apply):

Math support  Reading support  English support (ELL)  Other \_\_\_\_\_

Does your child have an Individual Educational Plan (IEP)?  Yes  No

Check off any services that your child is currently receiving (check all that apply):

Special education  Speech/language  Physical therapy  Occupational therapy

Student's Siblings:

Name	Gender	Date of Birth	School	Grade

Parent/Guardian 1:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_ Marital Status: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Email Address: \_\_\_\_\_

Parent/Guardian 2:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_ Marital Status: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Email Address: \_\_\_\_\_

Foster Parent and Foster Care Agency: please complete the following and provide a DSS-2999 Form.

Foster Parent's Last Name: \_\_\_\_\_  
First Name(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Name of Agency: \_\_\_\_\_ Caseworker: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Emergency Contact #1

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Emergency Contact #2

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Emergency Contact #3

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

If we are not able to reach you or your emergency contacts, what do you wish the school to do in case the student is sick or injured?

\_\_\_\_\_

Transportation:

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_

To School:     Child will take bus to school from home address  
                   Child will take bus to school from childcare address\*  
                   Parent will provide own transportation to school  
                   Walker/other arrangement: \_\_\_\_\_

From School:  Child will take bus from school to home address  
                   Child will take bus from school to childcare address\*  
                   Parent will provide own transportation from school  
                   Walker/other arrangement: \_\_\_\_\_

\* Childcare Information (if applicable)

Childcare provider's name: \_\_\_\_\_

Childcare provider's address: \_\_\_\_\_

Childcare provider's phone: \_\_\_\_\_

The following people have my permission to pick up my child from school or the bus stop:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent or Guardian Oath:

I certify that I do not maintain a residence outside the boundaries of the Westbury Union Free School District (WUFSD). I understand that if the child set forth in these student registration materials is found not to be a resident of WUFSD, I may be legally responsible for paying the District's tuition rate for the period of improper enrollment, retroactive to the first day of admission, along with any costs associated with enrolling such child. I further understand that it is my responsibility to notify the district if I change my residence. I understand that the district reserves the right to make announced and unannounced home visits for any lawful purpose, including the verification of residency.

Name of parent/guardian completing this form: \_\_\_\_\_

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_



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## Pre-Kindergarten Only

STUDENT'S NAME: \_\_\_\_\_

GENDER:  MALE  FEMALE

DATE OF BIRTH: \_\_\_\_\_

### Previous Preschool Experience

#### TYPE

#### NO. OF MONTHS

Attendance in NYS Experimental Pre-K as a three-year-old:

Attendance on regular basis in other Pre-K programs (such as  
Head Start, day care, nursery school, etc.): \_\_\_\_\_

Participation on regular basis in programs (such as Sunday School,  
summer recreation, etc.): \_\_\_\_\_

Mother's Education: \_\_\_\_\_  
(Highest grade completed; include study beyond High School)

Mother's Occupation: \_\_\_\_\_  
(Give job title, not place of employment)

Father's Education: \_\_\_\_\_  
(Highest grade completed; include study beyond High School)

Father's Occupation: \_\_\_\_\_  
(Give job title, not place of employment)

Gross Family Income (before deductions: include all income from all sources): \$ \_\_\_\_\_

Sources of Income (Circle All Applicable): Father's Occupation, Mother's Occupation, Unemployment Insurance, Public Assistance, Social Security, Disability, Other (specify): \_\_\_\_\_

Number of child's siblings (DO NOT INCLUDE THIS CHILD IN TOTAL): \_\_\_\_\_

Child currently lives with (CIRCLE ALL APPLICABLE): Mother, Father, Aunt, Uncle, Grandmother, Grandfather, Foster Mother, Foster Father, Other (specify): \_\_\_\_\_

Length of time child has lived with the group of adults circled above: \_\_\_\_\_

How many in the household: #ADULTS \_\_\_\_\_ #CHILDREN: \_\_\_\_\_ #ROOMS: \_\_\_\_\_

Has the child been diagnosed as having a severe handicapping condition?  YES  NO

If yes, explain: \_\_\_\_\_



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## AUTOMATED ALERT SYSTEM

**Blackboard Connect** is a town-wide, automated, emergency call system used to alert families to a variety of **EMERGENCY** and **COMMUNITY OUTREACH** (non-emergency) notifications. The telephone numbers provided in the Emergency contact form will be placed in **Blackboard Connect**, unless you notify us otherwise.

An **EMERGENCY** might be an early release from school for bad weather, school cancellations, or a town wide emergency such as natural disaster information. This call would go to **ALL** telephone numbers you provide.

A non-emergency **COMMUNITY OUTREACH** might be a reminder of important school happenings, town meetings, etc. This type of call will go to **only one** telephone number that you designate as your main contact number.

I will notify the school of all telephone number and/or email changes.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date





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## REVISED WESTBURY ACCEPTABLE USE POLICY & INTERNET AGREEMENT

Adopted June 29, 2012

### 1. Introduction

Internet access is available to all students and teachers in the Westbury School District. We are very pleased to bring you this service and believe that the Internet offers vast, diverse, and unique resources for both students and teachers. Our goal in providing this service is to promote educational excellence in schools by facilitating resource sharing, innovation, and communication.

The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. The key concept underlying the Internet is interconnectivity; something that will allow administrators, teachers, and more importantly students to access an unparalleled array of communication and information resources. Students and teachers have access to general Internet tools including, but not limited to: electronic mail (e-mail); Listservs; UseNet News; File Transfer Protocol (FTP); Telnet; various search engines such as Yahoo, and Google; and the World Wide Web. These electronic search tools enable students and teachers to:

- Communicate with people all over the world
- Access information and news from various governmental agencies and research institutions
- Join discussion groups on a plethora of topics
- Access University Library Catalogs, the Library of Congress, etc.

With access to people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting.

On a global network it is impossible to control all materials and an industrious user may discover controversial information. We strongly believe, however, that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may procure material that is not consistent with the educational goals of the district.

### 2. It is the adopted policy of the Westbury School District to:

- Prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications;
- Prevent unauthorized access and other unlawful online activity;
- Prevent unauthorized online disclosure, use, or dissemination of personal identification
- Provide age-appropriate training for ALL students who use the Westbury School District Internet facilities. The training provided is designed to promote the Westbury School District's commitment to:

- The standards and acceptable use of Internet services as set forth in this Westbury School District Policy;
- Student safety with regard to:
  - Safety on the Internet;
  - Appropriate behavior while on online, on social networking Web sites, and in chat rooms; and
  - Cyberbullying awareness and response.
    - Compliance with the E-rate requirements of the Children’s Internet Protection Act (“CIPA”).

Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the District's acceptable use policies.

- Comply with the Children’s Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254 (h)]

3. **Definitions:** Key terms are as defined in the Children’s Internet Protection Act.

- a. **Access to Inappropriate Material:** To the extent practicable, technology protection measures are in place to block Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children’s Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene and/or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures shall be disabled upon a request to do so by an adult patron or, in the case of minors, minimized for bona fide research and/or other lawful purposes.

- b. **Inappropriate Network Usage:** To the extent practicable, steps have been taken to promote the safety and security of users of the **Westbury School district** online network. **All non-district** electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications are blocked and not accessible within the district.

Children do **NOT** have email accounts on the district’s email system. Specifically, as required by the Children’s Internet Protection Act, prevention of inappropriate network usage includes, but is not limited to: (a) unauthorized access, including so-called ‘hacking’ and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

- c. **Supervision and Monitoring:** It shall be the responsibility of ALL members of the **Westbury School District** staff to supervise and/or monitor usage of the online computer network and access to the Internet in accordance with this policy and the Children’s Internet Protection Act.

- d. **Adoption:** Adopting procedures for the disabling and/or modifying of any technology protection measures shall be the sole responsibility of the Westbury School District Board of Trustees and/or their designated representatives.

4. **Guidelines:** *Internet access is coordinated through a complex association of governmental agencies and regional state networks. In addition, the smooth operation of the network relies upon the proper conduct of end users who must adhere to the following guidelines listed under Internet terms and conditions. These guidelines are provided here so that you are aware of the responsibility you are about to acquire. In general, this requires efficient, ethical and legal utilization of the network resources. If a Westbury School District user violates any of these provisions his or her account will be terminated and future access can be denied. The signature at the end of this document is legally binding and indicates the party who signed it has read the terms and conditions carefully and understands the significance.*

**The Westbury School District requires all parents/Person in Parental Relations, teachers, and students to execute the following release-user agreement based on the guidelines listed under the following Internet terms and conditions.**

#### **Internet - Terms and Conditions:**

**1. Acceptable Use –**

The purpose of the Internet is to support research and education in and among academic institutions by providing access to unique resources and the opportunity for collaborative work. The use of your account must be in support of education and research and consistent with the educational objectives of the Westbury School District. Use of another organization's network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of United States or state regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, expressions of bigotry, racism, or hate, or material produced by trade secret. Use of commercial activities is generally not acceptable. Use of product advertisement or political lobbying is also prohibited.

**2. Privileges –**

The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. Each student who receives an account will be responsible for that account and its usage. Therefore, under no circumstances should your account be shared with anyone other than the Technology Department staff. Each student will also be required to attend an orientation session with a Westbury faculty member pertaining to the proper use of the Internet. The Building Administrator will deem what is inappropriate use and their decision is final. This may result in a revocation or suspension of specific user accounts.

**1. Network Etiquette –**

You are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to the following:

- Be polite. Do not get abusive in your messages to others.
- Use appropriate language. Do not swear, use vulgarities or any other inappropriate language. Illegal activities are strictly forbidden.
- Do not reveal your personal address or telephone number.
- Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be

reported to the authorities.

- Do not use the network in such a way that you would disrupt the use of the network by other users. All communication and information accessible via the network should be assumed to be property of the Westbury School District.

## 2. Security –

Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the Internet, you must notify a Westbury administrator or the Technology Department. Do not demonstrate the problem to other users. Attempts to log onto the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems, may be denied access to the Internet.

## 3. Vandalism –

Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, or any of the above listed agencies or other networks that are connected to the Internet. This includes, but is not limited to, the uploading or creation of computer viruses.

I understand and will abide by the above **Internet Use Agreement**. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit a violation, my access privileges may be revoked, school disciplinary actions may be taken, and/or appropriate legal action.

**Student's Name (please print):** \_\_\_\_\_

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*(If you are under the age of 18, a parent or Person in Parental Relation must also read and sign this agreement.)*

## PARENT OR PERSON IN PARENTAL RELATION

As the parent or Person in Parental Relation of this student, I have read the **Internet Use Agreement**. I understand that this access is designed for educational purposes. However, I also recognize it is impossible for the Westbury School District to restrict access to all controversial materials and I will not hold them responsible for materials my child may acquire on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school

setting. I hereby give permission to the Westbury School District to issue an account for my child and certify that the information contained on this form is correct.

**Parent/Person in Parental Relation (please print):** \_\_\_\_\_

**Parent/Person in Parental Relation Signature:** \_\_\_\_\_

**Date** \_\_\_\_\_

**Grade/Class:** \_\_\_\_\_



**NEW YORK STATE EDUCATION DEPARTMENT  
Emergent Multilingual Learners Language Profile for  
Prekindergarten Students<sup>1</sup>**

*Dear Parent or Guardian,  
Thank you for completing the Emergent Multilingual Learners Language Profile. This survey will assist your new school with valuable information about your child's experience with languages. Information gathered will assist Prekindergarten educators in delivering academically and linguistically relevant instruction that strengthens the language and literacy of all students.*

THIS SECTION TO BE COMPLETED BY ENROLLMENT OR SCHOOL PERSONNEL ONLY AND MAINTAINED ON FILE
Date Profile Completed:
Student Name:
Gender:
Date of Birth:
District or Community Based Organization Name:
Student ID (if applicable):
Name of Person Administering Profile:
Title:

**Parent or Person in Parental Relation Information**

Name of parent or person in parental relation:

Relationship (to student) of person providing information for this profile:  mother  father  other \_\_\_\_\_

In what language(s) would you like to receive information from the school?  English  other home language:

**Language in the Home**

1. In what language(s) do you (parents or guardians) speak to your child at home?

2. What is/are the primary language(s) of each parent/guardian in your home? (List all that apply.)

3. Is there a caretaker in the home?  yes  no

If yes, what language(s) does the caretaker speak most frequently?

4. What language(s) does your child understand?

5. In what language(s) does your child speak with other people?

6. Does your child have siblings?  yes  no

If yes, in what language(s) do the children speak with each other most of the time?

7a. At what age did your child begin to speak in short sentences?

In what language?

7b. At what age did your child begin to speak in full sentences?

In what language?

8. In what language does your child pretend play?

9. How has your child learned English so far (television shows, siblings, childcare, etc.)?

### ***Language Outside the Home/Family***

10. Has your child attended any nursery, Head Start or childcare program?  yes  no

If yes, in what language was the program conducted?

In what language does your child interact with other people in the nursery or childcare setting?

11. How would you describe your child's language use with friends?

### ***Language Goals***

12. What are your language goals for your child? For example, do you want child to become proficient in more than one language?

13. Have you exposed your child to more than one language to ensure that he or she is bilingual or multilingual?  yes  no

14. Does your child need to speak a language other than English in order to communicate with your relatives or extended family?

yes  no

If yes, in what language(s)?

### ***Emergent Literacy***

15. Does your child have books at home or does he or she read books from the library?

In what language(s) are these books read to him or her?

16a. Can your child name any letters or sounds in English?  yes  no

16b. Can your child recognize letters or symbols in another language?  yes  no

If yes, in what language(s)?

17a. Does your child pretend to read?  yes  no  unsure

If yes, in what language(s)?

17b. Does your child pretend to write?  yes  no  unsure

If yes, in what language(s)?

18. Does your child tell the stories from his/her favorite books or videos?  yes  no

If yes, in what language(s)?

19. Does your child's childcare or nursery program describe goals for his or her learning?  yes  no

If so, what goals do they describe?

20. Please describe anything special you did to prepare your child to begin Prekindergarten.

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<sup>i</sup> For more information contact: the New York State Education Department Office of Early Learning at (518) 474-5807 or email [OEL@nysed.gov](mailto:OEL@nysed.gov) or the New York State Education Department Office of Bilingual Education and World Languages at (518) 474-8775 or (718) 722-2445 or email [OBEWL@nysed.gov](mailto:OBEWL@nysed.gov).







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## CUSTODIAN AFFIDAVIT

### AFFIDAVIT BY PERSON IN CUSTODIAL RELATIONSHIP SEEKING TO ENROLL A CHILD

#### Instructions

Please **complete** this form, **sign** it, have your **signature notarized**, and **return** it to the District's Central Office. **Proof of your own residency in the Westbury Union Free School District must be submitted with this affidavit.**

**This is a legal document.** Any person giving **false information** may be subject to prosecution for the crimes of perjury and/or offering a false instrument. In addition, if you enroll a child knowing that s/he does not meet the legal standards for enrollment, **you may be liable for the payment of tuition costs** for the student. The information provided by you will be used by Westbury Union Free School District to determine whether a child is entitled to a free public education in the District's Schools.

**If you have a court order granting you custody or legal guardianship, you do not need to complete this form.** Instead, bring a copy of the court order to the District's Central Office.

Please answer all questions.

IN THE MATTER OF THE RESIDENCY OF: \_\_\_\_\_

*Student name*

STATE OF NEW YORK            )  
  }: ss.:  
COUNTY OF NASSAU         )

The undersigned individual(s), being duly sworn, depose(s) and say(s), under penalties of perjury, as follows:

1. My name is (our names are): \_\_\_\_\_.
2. I (we) are requesting that the following student be admitted to the public schools of Westbury Union Free School District (insert name of student here): \_\_\_\_\_.
3. I (we) live at the following address: \_\_\_\_\_
4. My (our) home telephone number is: \_\_\_\_\_
5. My (our) occupation(s) is (are): \_\_\_\_\_
6. The student whom I (we) seek to enroll lives with me (us) during the following days each week and months each year: \_\_\_\_\_

7. If the student lives someplace else during some of the days or the week or some of the months of the year, please explain (if not applicable, fill in "N/A"): \_\_\_\_\_  
\_\_\_\_\_
8. The student's date of birth is: \_\_\_\_\_
9. The grade in which I (we) seek to enroll the student is \_\_\_\_\_
10. The name of the student's natural parent(s) is (are) \_\_\_\_\_  
\_\_\_\_\_.
11. The address(es) of the student's natural parent(s) is (are) \_\_\_\_\_  
\_\_\_\_\_.
12. The reason why the student does not live with his/her natural parent(s) is \_\_\_\_\_  
\_\_\_\_\_.
13. The reason why the student lives with me (us) is: \_\_\_\_\_  
\_\_\_\_\_.
14. The student has lived with me (us) continuously since \_\_\_\_\_  
\_\_\_\_\_.
15. The student will continue to live with me (us) until \_\_\_\_\_  
\_\_\_\_\_.
16. I am (we are) authorized to make decisions about the following (check all that are applicable):
- The student's medical treatment
  - The student's psychological/psychiatric treatment/counseling
  - The student's class placement and program
  - The student's special education placement, if applicable
  - The student's class trips and activities
  - None of the above.
17. The student's natural parent(s) continue(s) to be authorized to make decisions about the following (check all that are applicable):
- The student's medical treatment
  - The student's psychological/psychiatric treatment/counseling
  - The student's class placement and program
  - The student's special education placement, if applicable
  - The student's class trips and activities
  - None of the above.

18. I (we) expect to consult with the student's natural parent(s) about the following decisions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_. Final authority for these decisions will be with \_\_\_\_\_  
\_\_\_\_\_.

19. I (we) are responsible for paying the following expenses:

- The cost of providing housing for the student
- The cost of providing food for the student
- The cost of medical care/health insurance for the student
- The cost of providing clothes for the student
- The cost of providing school supplies for the student
- The cost of providing recreational opportunities and equipment (or toys) for the student
- Other expenses: \_\_\_\_\_  
\_\_\_\_\_

20. The student's natural parent(s) continue(s) to be responsible for paying the following expenses:

- The cost of providing housing for the student
- The cost of providing food for the student
- The cost of medical care/health insurance for the student
- The cost of providing clothes for the student
- The cost of providing school supplies for the student
- The cost of providing recreational opportunities and equipment (or toys) for the student
- Other expenses \_\_\_\_\_  
\_\_\_\_\_

21. I (we) expect to receive reimbursement from the student's natural parent(s) for the following expenses: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

22. The student will spend time with his/her natural parent(s) as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

23. I (we) understand that Westbury Union Free School District will rely upon the truthfulness of the statements made in this document in deciding whether or not to enroll the student in the public schools of the School District.

24. I (we) further understand that Westbury Union Free School District does not have authority to confer legal custody or guardianship status on me (us) with respect to the student, and that I (we) should secure legal counsel of my (our) own if I (we) wish to obtain such legal custody or guardianship status.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Printed name*

Sworn to before me this \_\_\_\_  
day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Printed name*

Sworn to before me this \_\_\_\_  
day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public



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Office of Central Registration 545 Dryden Street, Westbury, NY 11590  
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## ACKNOWLEDGMENT OF CUSTODIAL RELATIONSHIP

### To Be Completed By The Student's Natural Parent(s):

I (we), \_\_\_\_\_, acknowledge that the statements made in the *Affidavit By Person In Custodial Relationship Seeking To Enroll A Child*, completed and signed by \_\_\_\_\_  
\_\_\_\_\_ [Insert the full name(s) of Custodian(s)], are accurate and true.

I (we), \_\_\_\_\_, have authorized \_\_\_\_\_  
\_\_\_\_\_ [Insert the full name(s) of Custodian(s)] to have custody of  
\_\_\_\_\_ [Insert Name of Student] under the terms described in the  
*Affidavit By Person In Custodial Relationship Seeking To Enroll A Child*.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Printed name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Printed name*





# Westbury Union Free School District

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## LANDLORD AFFIDAVIT AFFIDAVIT BY LANDLORD TO CONFIRM RESIDENCY

### Instructions

**This is a legal document.** Any person giving **false information** may be subject to prosecution for the crimes of perjury and/or offering a false instrument.

**Please answer all questions.**

STATE OF NEW YORK )

ss:

COUNTY OF NASSAU )

I, \_\_\_\_\_,

[Please check the appropriate box below]

- am the recorded owner (or authorized master tenant/leaseholder) of the property
- am duly designated agent for the owner of the property
- am a relative, family member, or family friend renting my home

at: \_\_\_\_\_ which is located within the territorial boundaries of the Westbury Union Free School District.

This rental/living arrangement began on \_\_\_\_\_ and will end on \_\_\_\_\_

- there is a written lease for the premises.

I am renting/providing a room/apartment to the following persons

Parent/Guardian \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

Child(ren) \_\_\_\_\_

Seeking to Enroll \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This statement is submitted unsworn

**or**

This statement is sworn to under the penalties of perjury. The above information made by me is true, and I understand that if the statements I have made are false, the Westbury Union Free School District will take legal action to collect tuition charges if the student/s is/are illegally registered. Any person or persons, in addition to the parents or guardians, who provide false evidence of residency, will be prosecuted. The above information made by me is true, and I know that perjury is a Class A misdemeanor pursuant to section 210.45 of the Penal Code.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Printed name*

Sworn to before me this \_\_\_\_  
day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public





8. \_\_\_\_\_ lives at this residence with the following persons:

(Student's Name)

<u>Name</u>	<u>Relationship to Student</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

9. I know the student lives at this residence with the following persons listed in Question 8 because:

\_\_\_\_\_

*Explain*

\_\_\_\_\_

\_\_\_\_\_

10. The student has lived at this residence since \_\_\_\_\_.

11. I expect the student to live at this residence until: \_\_\_\_\_.  
*Date. If you do not know. Write "Indefinitely."*

12. I understand that the Westbury Union Free School District will rely upon the truthfulness of the statements made in this document in deciding whether or not to enroll the student in the public schools of the School District.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Printed name*

Sworn to before me this \_\_\_\_  
day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public



# Westbury Union Free School District

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## STUDENT HEALTH HISTORY

Providing the information contained in this form is not a requirement for your child's enrollment. If you cannot provide such information prior to your child's enrollment, please submit this form as soon as practical.

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Is your child under medical care now?  yes  no If yes, explain? \_\_\_\_\_

**Allergies:** \_\_\_\_\_

Is student taking any medication?  yes  no During regular school hours?  yes  no

Medication \_\_\_\_\_ Dosage \_\_\_\_\_ Frequency \_\_\_\_\_

Has your child ever had wheezing, shortness of breath or frequent day or night coughing?  yes  no

Have you heard your child wheeze or cough after active playing?  yes  no

### HAS YOUR CHILD EVER HAD ANY OF THE FOLLOWING?

	YES	NO		YES	NO
<b>BLOOD</b>			<b>HEAD / NERVOUS SYSTEM</b>		
Anemia			Head Injuries/Frequent Headaches		
Lead Problems			Hyperactivity		
Sickle Cell			Seizures		
Other			Other		
<b>COMMUNICABLE</b>			<b>LUNGS</b>		
Chickenpox			Allergies/Hay Fever		
Hepatitis			Asthma		
Rheumatic Fever			Chronic Cough/Pneumonia/Bronchitis		
Tuberculosis			Tuberculosis		
Other			Other		
<b>EAR, NOSE, THROAT</b>			<b>MOUTH</b>		
Frequent Ear Infections/Tubes			Dental Problems		
Frequent Sinus Infections/Nose Bleeds			Speech Problems		
Hearing Problems			Other		
Other			<b>MUSCLE / BONES</b>		
<b>EMOTIONAL / SOCIAL PROBLEMS</b>			Bone problems/Broken Bones		
Behavior Problems			Muscle Problems		
Emotional Problems			Scoliosis/Back problems		
Psychological Testing			Other		
Other			<b>SKIN</b>		
<b>ENDOCRINE</b>			Allergies/Eczema		
Diabetes/Hypoglycemia			Rashes/Problems		
Growth Problems			<b>STOMACH / INTESTINE</b>		
Thyroid			Bowel Problems		
Other			Frequent Stomachaches		
<b>EYES</b>			Other		
Lazy Eye/Crossed/Surgery			<b>SURGERIES</b>		
Vision Problems/Glasses/Lenses			<b>SERIOUS INJURIES</b>		
Other			<b>URINARY / REPRODUCTIVE SYSTEM</b>		
<b>HEART</b>			Kidney Problems/ Urinary Tract Problems		
Heart Murmur/Disease/Surgery			Testicles: Injury/Surgery/Hernia		
High Blood Pressure			Wetting/Frequent Urination		
Other			Other		

Does your child have any physical or emotional condition(s) requiring restrictions of his/her participation in physical education or any other school activity?  yes  no

If yes, please contact the principal or school nurse at once.

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_



**REQUIRED NYS SCHOOL HEALTH EXAMINATION FORM  
TO BE COMPLETED BY PRIVATE HEALTH CARE PROVIDER OR SCHOOL MEDICAL DIRECTOR  
IF AN AREA IS NOT ASSESSED INDICATE NOT DONE**

**Note:** NYSED requires a physical exam for new entrants and students in Grades Pre-K or K, 1, 3, 5, 7, 9 & 11; annually for interscholastic sports; and working papers as needed; or as required by the Committee on Special Education (CSE) or Committee on Pre-School Special education (CPSE).

**STUDENT INFORMATION**

Name	Sex: <input type="checkbox"/> M <input type="checkbox"/> F	DOB:
School:	Grade:	Exam Date:

**HEALTH HISTORY**

<b>Allergies</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	Type: <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Anaphylaxis Care Plan Attached
<b>Asthma</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	<input type="checkbox"/> Intermittent <input type="checkbox"/> Persistent <input type="checkbox"/> Other : <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Asthma Care Plan Attached
<b>Seizures</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	Type: _____ Date of last seizure: _____ <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Seizure Care Plan Attached
<b>Diabetes</b> <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	Type: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Diabetes Medical Mgmt. Plan Attached

**Risk Factors for Diabetes or Pre-Diabetes:** Consider screening for T2DM if BMI% > 85% and has 2 or more risk factors: Family Hx T2DM, Ethnicity, Sx Insulin Resistance, Gestational Hx of Mother, and/or pre-diabetes.

BMI \_\_\_\_\_ kg/m2

**Percentile (Weight Status Category):**  <5<sup>th</sup>  5<sup>th</sup>-49<sup>th</sup>  50<sup>th</sup>-84<sup>th</sup>  85<sup>th</sup>-94<sup>th</sup>  95<sup>th</sup>-98<sup>th</sup>  99<sup>th</sup> and >

**Hyperlipidemia:**  No  Yes  Not Done      **Hypertension:**  No  Yes  Not Done

**PHYSICAL EXAMINATION/ASSESSMENT**

<b>Height:</b>	<b>Weight:</b>	<b>BP:</b>	<b>Pulse:</b>	<b>Respirations:</b>
<b>Laboratory Testing</b>	<b>Positive</b>	<b>Negative</b>	<b>Date</b>	<b>List Other Pertinent Medical Concerns (e.g. concussion, mental health, one functioning organ)</b>
TB- PRN	<input type="checkbox"/>	<input type="checkbox"/>		
Sickle Cell Screen-PRN	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Lead Level Required Grades Pre- K &amp; K</b>			<b>Date</b>	
<input type="checkbox"/> Test Done <input type="checkbox"/> Lead Elevated $\geq 5$ $\mu\text{g/dL}$				
<input type="checkbox"/> <b>System Review and Abnormal Findings Listed Below</b>				
<input type="checkbox"/> HEENT	<input type="checkbox"/> Lymph nodes	<input type="checkbox"/> Abdomen	<input type="checkbox"/> Extremities	<input type="checkbox"/> Speech
<input type="checkbox"/> Dental	<input type="checkbox"/> Cardiovascular	<input type="checkbox"/> Back/Spine	<input type="checkbox"/> Skin	<input type="checkbox"/> Social Emotional
<input type="checkbox"/> Neck	<input type="checkbox"/> Lungs	<input type="checkbox"/> Genitourinary	<input type="checkbox"/> Neurological	<input type="checkbox"/> Musculoskeletal
<input type="checkbox"/> Assessment/Abnormalities Noted/Recommendations:			Diagnoses/Problems (list)	ICD-10 Code*
<input type="checkbox"/> Additional Information Attached			*Required only for students with an IEP receiving Medicaid	

Name:				DOB:	
<b>SCREENINGS</b>					
<b>Vision</b> (w/correction if prescribed)		<b>Right</b>	<b>Left</b>	<b>Referral</b>	<b>Not Done</b>
Distance Acuity		20/	20/	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Near Vision Acuity		20/	20/		<input type="checkbox"/>
Color Perception Screening		<input type="checkbox"/> Pass <input type="checkbox"/> Fail			<input type="checkbox"/>
Notes					
<b>Hearing</b> Passing indicates student can hear 20dB at all frequencies: 500, 1000, 2000, 3000, 4000 Hz; for grades 7 & 11 also test at 6000 & 8000 Hz.					<b>Not Done</b>
Pure Tone Screening	<b>Right</b> <input type="checkbox"/> Pass <input type="checkbox"/> Fail	<b>Left</b> <input type="checkbox"/> Pass <input type="checkbox"/> Fail	<b>Referral</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>	
Notes					
<b>Scoliosis</b> Screen Boys in grade 9, and Girls in grades 5 & 7		<b>Negative</b>	<b>Positive</b>	<b>Referral</b>	<b>Not Done</b>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
<b>RECOMMENDATIONS FOR PARTICIPATION IN PHYSICAL EDUCATION/SPORTS/PLAYGROUND/WORK</b>					
<input type="checkbox"/> <b>Student may participate in all activities without restrictions.</b> <input type="checkbox"/> <b>Student is restricted from participation in:</b> <input type="checkbox"/> <b>Contact Sports:</b> Basketball, Competitive Cheerleading, Diving, Downhill Skiing, Field Hockey, Football, Gymnastics, Ice Hockey, Lacrosse, Soccer, and Wrestling. <input type="checkbox"/> <b>Limited Contact Sports:</b> Baseball, Fencing, Softball, and Volleyball. <input type="checkbox"/> <b>Non-Contact Sports:</b> Archery, Badminton, Bowling, Cross-Country, Golf, Riflery, Swimming, Tennis, and Track & Field. <input type="checkbox"/> <b>Other Restrictions:</b>					
<b>Developmental Stage for Athletic Placement Process <u>ONLY</u> required</b> for students in Grades 7 & 8 who wish to play at the high school interscholastic sports level <b>OR</b> Grades 9-12 who wish to play at the modified interscholastic sports level. <b>Tanner Stage:</b> <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> V      Age of First Menses (if applicable) : _____					
<input type="checkbox"/> <b>Other Accommodations*:</b> (e.g. Brace, orthotics, insulin pump, prosthetic, sports goggle, etc.) Use additional space below to explain. *Check with athletic governing body if prior approval/form completion required for use of device at athletic competitions.					
<b>MEDICATIONS</b>					
<input type="checkbox"/> <b>Order Form for Medication(s) Needed at School Attached</b>					
<b>IMMUNIZATIONS</b>					
		<input type="checkbox"/> Record Attached	<input type="checkbox"/> Reported in NYSIIS		
<b>HEALTH CARE PROVIDER</b>					
Medical Provider Signature:					
Provider Name: <i>(please print)</i>					
Provider Address:					
Phone:			Fax:		
<b>Please Return This Form To Your Child's School When Completed.</b>					

# NYS Dental Health Certificate (Form D-2)

**Parent/Guardian:** New York State law (Chapter 281) permits schools to request a dental examination in the following grades: school entry, K, 2, 4, 7, & 10. Your child may have a dental check-up during this school year to assess his/her fitness to attend school. Please complete Section 1 and take the form to your dentist for an assessment. If your child had a dental check-up before he/she started the school, ask your dentist to fill out Section 2. Return the completed form to the school's medical director or school nurse as soon as possible.

## Section 1 ~ To be completed by Parent or Guardian (Please Print)

Child's Name:	Last	First	Middle
Birth Date	____/____/____	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	Will this be your child's first visit to a dentist? <input type="checkbox"/> Yes <input type="checkbox"/> No

School Name:	Grade:
--------------	--------

Have you noticed any problem in the mouth that interferes with your child's ability to chew, speak or focus on school activities?  Yes  No

I understand that by signing this form I am consenting for the child named above to receive a basic oral health assessment. I understand this assessment is only a limited means of evaluation to assess the student's dental health, and I would need to secure the services of a dentist in order for my child to receive a complete dental examination with x-rays if necessary to maintain good oral health.

I also understand that receiving this preliminary oral health assessment does not establish any new, ongoing or continuing doctor-patient relationship. Further, I will not hold the dentist or those performing this assessment responsible for the consequences or results should I choose NOT to follow the recommendations listed below.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

## Section 2 ~ To be completed by the Dentist

**I. The Dental Health condition of \_\_\_\_\_ on \_\_\_\_\_ (date of exam) The date of the exam needs to be within 12 months of the start of the school year in which it is requested. Check one:**

- Yes, The student listed above is in fit condition of dental health to permit his/her attendance at the public schools.
- No, The student listed above is not in fit condition of dental health to permit his/her attendance at the public schools.

NOTE: Not in fit condition of dental health means that a condition exists that interferes with a student's ability to chew, speak or focus on school activities including pain, swelling or infection related to clinical evidence of open cavities. The designation of not in fit condition of dental health to permit attendance at the public school does not preclude the student from attending school.

Dentist's Name and Address (pls print or stamp)	Dentist's Signature
---	---------------------

**Optional Sections - If you agree to release this information to your child's school, please initial here.**

**Oral Health Status (check all that apply).**

- Yes  No **Caries Experience/Restoration History** – Has the child ever had a cavity (treated or untreated)? [A filling (temporary/permanent) OR a tooth that is missing because it was extracted as a result of caries OR an open cavity].
- Yes  No **Untreated Caries** – Does this child have an open cavity? [At least ½ mm of tooth structure loss at the enamel surface. Brown to dark-brown coloration of the walls of the lesion. These criteria apply to pits and fissure cavitated lesions as well as those on smooth tooth surfaces. If retained root, assume that the whole tooth was destroyed by caries. Broken or chipped teeth, plus teeth with temporary fillings, are considered sound unless a cavitated lesion is also present].
- Yes  No **Dental Sealants Present**

Other problems (Specify): \_\_\_\_\_

**III. Treatment Needs (check all that apply)**

- No obvious problem. Routine dental care is recommended. Visit your dentist regularly.
- May need dental care. Please schedule an appointment with your dentist as soon as possible for an evaluation.
- Immediate dental care is required. Please schedule an appointment immediately with your dentist to avoid problems.